# APPLICATION FOR PARENTAL LEAVE

EMPLOYEE

|  |  |
| --- | --- |
| Name | Personal identity number |
|       |       |
| Belonging office | Position |
|       |       |
| Telephone number during leave | Mobile telephone number | E-mail |
|       |       |       |

PARENTAL LEAVE

|  |  |  |  |
| --- | --- | --- | --- |
|  | From, year, month, day | Until year month day | Extent |
| [ ]  Parental leave |       |       |    % |
| [ ]  Temporary parental leave, ”VAB” |       |       |    % |
| [ ]  Leave 10 days upon the birth of a child |       |       |    % |
| [ ]  Other parental leave, state the reason under “ information” |       |       |    % |

DETAILS FOR PARENTAL LEAVE

|  |
| --- |
| Leave refers to child number     . |
| Name of the child | Childs personal identity number |
|       |       |
| If the child´s birth date and/or name are missing, they should be given to the payroll office directly after birth. |

|  |
| --- |
| Information |
|       |
| Date | Signature employee |
|       |       |

DECISION

|  |  |
| --- | --- |
| Name decision-maker | Position |
|       |       |
| Signature decision-maker | Date |
|       |       |

LEAVE

|  |  |
| --- | --- |
| [ ]  Granted | Remarks |
| [ ] Rejected |       |

Parental leave is a leave in connection with the birth of a child.

Temporary parental leave is leave when the child is sick.