

Backing Up *your* Digital Information



Before considering WHERE to back up your data, consider WHY you need to. Backup needs may be different depending on the type of data.

Here are some helpful hints on securely backing up both your own and your family's digital information:

Understand how much data is included on your phone and prioritize storage of your most important files.



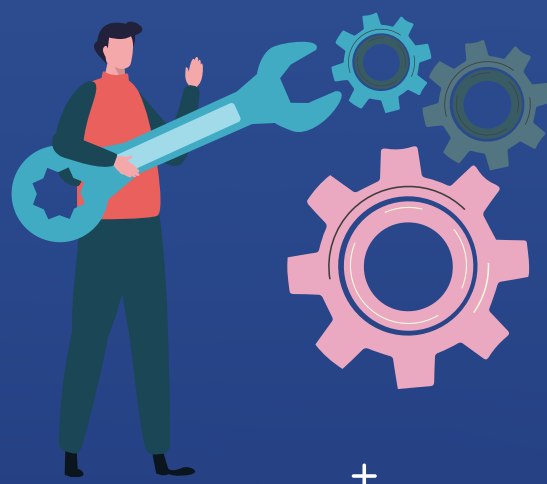
Pay attention to the indicators and/or warning notifications that you are running out of free storage space. If needed, purchase additional storage space for backup.

Understand what files you are sharing in your backup. Separate work or personal items from family storage plans if needed so that sensitive personal items are not shared with those who don't need access to them.



Schedule frequent automatic backups for all devices and cloud-based storage repositories

Never click any link sent through an email or text message directing you to back up accounts and/or provide account information — this could put you at risk for a cyber attack. Instead, always configure your backups using your device's software.



Cloud-based storage providers should typically not ask you to re-enter your username. Instead, when logging in, you should already see your username and be prompted only for your passcode and/or answers to security questions.



Educate older family members on how to back up data by making the process as simple and approachable as possible.



Don't wait until there is an emergency with your computer or device to find out you have lost valuable data. Get in a secure, consistent backup routine now!