

# In-Person SANS Training Events COVID-19 Secure Venue Audit

Though we understand the risk posed by COVID19 cannot be entirely removed, our commitment is to always make proactive decisions that are grounded in care, ensuring safety and peace of mind by minimising any risk to in-person meeting participants.

SANS Institute will not use a venue that does not pass the COVID19 secure meeting audit conducted by Healthcare Venues. The SANS COVID19 secure meeting audit, in partnership with the independent assessment solution by Healthcare Venues, assesses the capability of a venue across 80 touch points to host meetings that apply robust sanitisation, social distancing and protocols designed to protect meeting participants.

## Venue Audit Overview



### Specific Country requirements

Does the venue understand and follow government, regional and local guidance for mass gatherings or business meetings in relation to: social distancing, sanitisation, the use of face coverings and track and trace programmes.



### Meetings and Events

How is social distancing managed in meeting areas including meeting room setup, where the SANS minimum policy is a 2m distance, and the flow from registration to meeting spaces and how separation of other groups is managed.



### Venue Policies and Procedures

We review every venue's policies and procedures to ensure they have the necessary protocols in place to risk assess their spaces and provide solutions to protect meeting participants.



### Food and Beverage

We ask what sanitisation methods are in place when providing catering and what measures are in place to protect staff and guests when using food and beverage spaces.



### Arrival and Departure Protocols

How does the hotel manage arrival and communicate how they implement COVID19 guest policies and provide information on the expectations for those visiting the hotel for leisure or meetings.



### Overnight sleeping rooms

We ask how much physical interaction there is when checking in and out, and what measures are in place to provide a 'safe' environment for overnight guests.



### Public Area Management

We ask how the hotel manages all areas such as restaurants, bars, fitness facilities, business centres, lobby areas and public bathrooms.



### Venue Suppliers

We ask what measures the venue takes to ensure that their suppliers have COVID19 policies, and if not, how they are monitored under the venue policy.

Audit - Assessment - Training

**healthcare  
venues**

Healthcare Venues; established in 2012 is a market leading assessment solution for meeting venues, committed to servicing the needs of meetings and events. The solution currently comprises of over 1,400 venues or individuals that have progressed through their audit, assessment and training solution Each venue undertakes a rigorous assessment based on specific criteria such as; operational effectiveness, regulatory compliance or the need to be COVID secure with a full reporting package available to meeting stakeholders and participants.