

## Longevity of CME Transcript Storage

**Department:** Continuing Medical Education (CME)

- 1. Purpose:** To explain the time period CME transcripts are stored
- 2. Responsibilities:** CME personnel  
Spectrum Health Hospitals is accredited by the Michigan State Medical Society to provide Accredited Continuing Education for physicians. The CME Office is responsible for ensuring compliance with the ACCME Essential Areas, Elements, Criteria, Policies and Standards for Commercial Support as well as other regulations as they relate to the quality of CME
- 3. Regulations:**  
CME transcripts are maintained in the web-based data system for a minimum of 7 years and follow the Corewell Health policy for record retention