

## Corewell Health Occupational Health Workers' Comp Billing Guidelines

Our billing team strives to ensure prompt and correct billing of your workers' comp claims by billing the correct payer with the correct claim number. To do so, we need your help.

According to Michigan Worker's Comp rules, "R 418.10115: The responsibilities of insured employer or self-insurer: Promptly inform the provider of the name and address of its insurer or the designated agent of the insurer to whom health care bills should be sent."

## What we need from you:

- Report an injury in a timely manner.
- Electronically fill out the <u>worker's comp insurance form (see other</u>
  attachment). Please note that if we have your email on file, this form will be sent to you electronically.
  - \*\*Be sure to include your claim number.
    - The employer will be billed if we do not have a claim number within 5 business days of the patient being seen.
    - If you have not opted in for email preferences, please look for the claim number request form via mail.
    - Email us at <u>OHScasemanagement@corewellhealth.org</u> to inform us of your claim number.
  - Be sure to include the policy number as well.

Any billing questions or billing concerns? Email us at occupationalhealthbillingteam@corewellhealth.org.

Any questions or updates concerning your company profile? Email us at <a href="https://occserv@corewellhealth.org">occserv@corewellhealth.org</a>.