

## Enduring Materials

### Department: Continuing Medical Education (CME)

1. **Purpose:** To establish a procedure for enduring materials/online CME activities
2. **Responsibilities:** CME personnel  
Spectrum Health Hospitals is accredited by the Michigan State Medical Society to provide Continuing Medical Education (CME) for physicians. The CME Office is responsible for ensuring compliance with the ACCME Essential Areas, Elements, Criteria, Policies and Standards for Commercial Support as well as other regulations as they relate to the quality of CME.
3. **Regulations:**  
Enduring material is an activity that is printed or recorded and does not have a specific time or location designated for participation
  - 3.1 When creating an enduring material from a live CME activity ACCME considers this to be two separate activities, requiring a separate application
  - 3.2 Online activities must be reviewed or renewed every 2 years. The start date and expiration date must be posted with the activity
  - 3.3 Online content cannot include any advertising
  - 3.4 The activity must demonstrate compliance with all applicable ACCME accreditation requirements, including disclosure of all persons involved in the planning and content of the activity and acknowledgement of any commercial support
  - 3.5 An online evaluation must be completed following the activity for credit to be awarded. The CME Office will record credit for learners who complete the entire recorded session. Partial credit is not available