

**Subject:** Your PSI Test Schedule Confirmation and Receipt

**Dear (NAME),**

Thank you for booking your exam with our *test taker portal*. Your exam appointment is confirmed. Please take a moment to review this email for important information about your exam.

Here are the details of your confirmed appointment:

**Exam:** (NAME) (LANGUAGE)

**Date:** (DATE)

**Start:** (START TIME with TIME ZONE)

**Duration:** (MINUTES)

**Location:** Online Proctored Examination

**MANDATORY IDENTIFICATION:**

- One form of ID is required. One ID must be government issued and must have a picture or a complete physical description. Both must have a signature and pre-printed name, which matches the name in our records.
- Acceptable forms of identification include driver's license, state identity card (non-driver license), passport, passport card, military ID, green card, alien registration, permanent resident card, or national identification card.

**DAY OF EXAM EXPECTATIONS:**

- On the day of your exam, you can arrive up to 30 minutes early to start the check-in process. Please note that depending on proctor availability, you may need to wait until your exam starts time to begin your exam.
- Review <https://test-takers.psiexams.com/solarwinds> for updated information.
- You will need to log into your <https://test-takers.psiexams.com/solarwinds> and click on the link under Recent Activity to launch your exam.
- Make sure to have the Chrome browser installed.
- Perform the system compatibility check to ensure that your computer system meets requirements.
- Provide your acceptable form of identification.
- Ensure your testing environment is clear, quiet, and free from distractions.

A web camera and microphone are required for testing.

**CANCELLATION AND REBOOKING POLICY:**

- Exams must be canceled or rescheduled 48 hours before the scheduled appointment time.
- Failure to cancel or reschedule within this time will result in forfeiting exam fees.
- Starting an exam more than 15 minutes after your scheduled appointment time will result in forfeiting your examination booking fee or exam eligibility. Fees and exam eligibilities are non-refundable.
- Candidates should review the exam guide for more information and exam day rules.

Thanks again and let us know if you need anything. Happy learning!

## Order Summary

### Test Fee

<b>SolarWinds Network Performance Monitor</b>	<b>\$200.00</b>
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### Test Options

SolarWinds Network Performance Monitor	<b>\$200.00</b>
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SolarWinds Network Performance Monitor	
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Discount	<b>\$-200.00</b>
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Tax	<b>\$0.00</b>
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Total Paid	<b>\$0.00</b>
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If you need to reschedule your exam, please use the following link: <https://test-takers.psiexams.com/solarwinds/manage>.

If you have questions about your exam appointment, please email [examschedule@psionline.com](mailto:examschedule@psionline.com).

Best Regards,  
PSI Customer Service