

# Submission instructions

Upload this form and any additional documentation so that we can move forward in the quickest and most secure way.

## 1. Your information

\_\_\_\_\_  
Name of account holder

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

## 2. Custodian selection

☐ **EverBank, N.A.**

P.O. Box 44060

Jacksonville, FL 32231

☐ **EverBank, N.A., World Markets division**

8300 Eager Road, Suite 700

St. Louis, MO 63144



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# TRADITIONAL IRA CONTRIBUTION ELIGIBILITY



## PART 1. IRA OWNER

Name (First/MI/Last) \_\_\_\_\_  
Social Security Number \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Phone \_\_\_\_\_  
Email Address \_\_\_\_\_  
Account Number \_\_\_\_\_ Suffix \_\_\_\_\_  
Security Code \_\_\_\_\_

## PART 2. IRA TRUSTEE OR CUSTODIAN

*To be completed by the IRA trustee or custodian*

Name \_\_\_\_\_  
Address Line 1 \_\_\_\_\_  
Address Line 2 \_\_\_\_\_  
City/State/ZIP \_\_\_\_\_  
Phone \_\_\_\_\_ Organization Number \_\_\_\_\_

## PART 3. CONTRIBUTION TYPE ELIGIBILITY REQUIREMENTS

*To be eligible for an IRA contribution type listed below, all statements for that contribution type must be true. Refer to page 2 for rules and conditions that apply to contribution eligibility.*

### REGULAR *(Includes catch-up contributions)*

☐ I have eligible compensation during the tax year for which the contribution is made.

### ROLLOVER FROM A TRADITIONAL IRA OR SIMPLE IRA

- ☐ I received the assets from the distributing IRA within the last 60 days.
- ☐ This rollover contribution does not contain a required minimum distribution (RMD). I have already satisfied all RMDs for all of my IRAs.
- ☐ I have not rolled over any other distribution from any of my IRAs (Traditional, Roth, or SIMPLE) within the last 12 months.

**If this is a rollover from a SIMPLE IRA, the following statement must also be true.**

☐ More than two years have passed since the first contribution to my SIMPLE IRA.

### DIRECT OR INDIRECT ROLLOVER FROM AN ELIGIBLE EMPLOYER-SPONSORED RETIREMENT PLAN

- ☐ I am the plan participant, spouse beneficiary, alternate payee of a qualified domestic relations order, or nonspouse beneficiary of the plan participant.
- ☐ This rollover contribution is from an eligible employer-sponsored retirement plan.
- ☐ This rollover contribution does not contain any ineligible rollover distributions.

**If the assets are not payable directly to your IRA, the following statement also must be true.**

☐ I received the assets within the last 60 days.

## PART 4. SIGNATURE

I certify that all of the information provided by me is accurate and may be relied upon by the trustee or custodian. I certify that I am eligible for the type of IRA contribution being made.

**X** \_\_\_\_\_  
Signature of IRA Owner

\_\_\_\_\_  
Date (mm/dd/yyyy)

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## RULES AND CONDITIONS APPLICABLE TO TRADITIONAL IRA CONTRIBUTION ELIGIBILITY

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The IRA contribution rules are often complex. The general rules are listed below. If you have any questions regarding a contribution, please consult with a competent tax professional or refer to IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, for more information. This publication is available on the IRS website at [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM.

### REGULAR

You may make a regular contribution to a Traditional IRA at any age if you have eligible compensation.

**Contribution Limit.** The total amount you may contribute to a Traditional IRA for any tax year cannot exceed the lesser of the annual published limit (\$7,000 for 2025 and \$7,500 for 2026) or 100 percent of your eligible compensation. If you also maintain a Roth IRA, the maximum contribution to your Traditional IRA is reduced by any contributions you make to your Roth IRA.

**Catch-Up Contribution.** If you are age 50 or older by the end of the year, you may be eligible to make an additional catch-up contribution of \$1,000 (for 2025) and \$1,100 (for 2026) to an IRA for that tax year.

### ROLLOVERS FROM A TRADITIONAL IRA OR SIMPLE IRA

**Timeliness.** The assets you receive from the distributing IRA generally must be deposited into another IRA within 60 calendar days.

**Required Minimum Distribution (RMD).** Distributions that represent RMDs paid to an IRA owner or beneficiary may not be rolled over. You must remove all of your RMDs for the year for all of your Traditional IRAs or SIMPLE IRAs before rolling over a distribution from any Traditional IRA or SIMPLE IRA to another IRA.

**Twelve-Month Restriction.** You are permitted to roll over only one distribution from an IRA (Traditional, Roth, or SIMPLE) in a 12-month period, regardless of the number of IRAs you own.

**SIMPLE IRA Rollover Restriction.** SIMPLE IRA assets may not be rolled over to a Traditional IRA within two years of the first contribution to your SIMPLE IRA.

### DIRECT OR INDIRECT ROLLOVER FROM AN EMPLOYER-SPONSORED RETIREMENT PLAN

**Eligible Person.** You are an eligible person only if you were or are a participant in an eligible plan, the surviving spouse beneficiary of a deceased participant, or the alternate payee (spouse or former spouse) identified in a qualified domestic relations order. A nonspouse beneficiary may roll over assets to an inherited Traditional IRA only as a direct rollover.

**Eligible Plan.** A distribution will not be eligible to be rolled over unless the distribution is made from an eligible employer-sponsored retirement plan. A rollover contribution must be from one of the following eligible employer-sponsored retirement plans: qualified retirement plan (Internal Revenue Code Section (IRC Sec.) 401(a) (e.g., 401(k), profit sharing, money purchase pension)), annuity plan (IRC Sec. 403(a)), tax-sheltered annuity plan (IRC Sec. 403(b)), governmental deferred compensation plan (IRC Sec. 457(b)), or federal Thrift Savings Plan.

**Ineligible Rollover Distributions.** The following types of distributions are ineligible for rollover.

- Required minimum distributions
- Distributions that are part of a series of substantially equal periodic payments (made over single or joint life expectancy or for a specified period of 10 or more years)
- Hardship distributions
- Returns of 401(k) elective deferrals because of the IRC Sec. 415 allocation limitations
- Returns of excess contributions and excess aggregate contributions from a 401(k) or 401(m) plan
- Returns of excess deferrals (i.e., amounts that exceed the deferral limit)
- Plan loan amounts that are treated as distributions because of a default or because the loan does not meet the IRC Sec. 72(p) requirements
- Dividends paid on employer securities as described in IRC Sec. 404(k)
- PS 58 costs (associated with life insurance coverage)
- Permissible withdrawals from eligible automatic contribution arrangements (generally within 90 days of the first automatic contribution)
- Designated Roth account contributions (these contributions may be rolled over only to a Roth IRA)

**Timeliness.** If payable to you, the assets you receive from the distributing plan generally must be deposited into a Traditional IRA within 60 calendar days.