Official Check request

EverBank®

Use this form to request an Official Check. Enter your information clearly using blue or black ink.

Note: Personal banking clients can request an Official Check by logging in at everbank.com. From the Self Service menu, select Account Services, then Request Official Check and follow the prompts.

1. Your information

The purchase of an Indemnity/Surety Bond will be required if you ask the bank to replace or refund this check within 90 days of issuance, regardless of the reason. If an Official Check is lost or stolen, a stop-payment order CANNOT be placed on such Official Check.

Account holder or Authorized signer

Security code **(Enter N/A if you don't have a security code)**

Account number **(Funds will be debited from this account)**

Address

City

State

ZIP

Phone

Email

2. Check information

Payable to **(Check cannot be made payable to cash)**

Check amount

Memo **(Optional)**

3. Mailing information

Official Check will be mailed to the address of record unless otherwise noted.

Name

Address

City

State

ZIP

Send check: ○ **Regular mail**

○ **Overnight delivery.** The cut-off time for processing an overnight delivery is 3 p.m. (ET).

4. Signature

The undersigned agrees that we, EverBank, National Association ("EverBank"), in our sole discretion, may accept documents that you have signed and sent to us by electronic means, like email or other file transmittal processes we might offer. By sending us any such document by electronic means, the undersigned agrees that we may rely on it and on the signature, and that the document is binding on the signer even if the original signed document is not delivered to us.

Account holder or Authorized signer

Date

5. Submit

The type of account you have with us will determine how you return the form so be sure to choose the appropriate option.

Personal account

Upload this form and any additional documentation so that we can move forward in the quickest and most secure way. Simply log in to your account at everbank.com and:

- Navigate to the Document Center
- Select the Document Upload tab
- Select the files you would like to upload
- Review and accept the Terms and Conditions before uploading documents

Business account

To help protect your account, we don't accept this form through online submission or by phone.

If you have any questions, please contact your Relationship Manager.

For bank use only: ______________ Verify client ______ Date verified ______ FC number ______________ Associate name **(Print first & last name)**