Internal funds transfer

EverBank

Use this form to establish internal electronic funds transfers or to set up, change, or cancel an internal electronic funds transfer. Enter your information clearly using blue or black ink.

1. Your information

First name ______ M.I. ______ Last name ______

Security code **(Required)** ______

2. Link accounts

Once the accounts are linked, you can transfer funds through online banking, the Telephone Banking System or as specified in section 3 below.

Note: You may not link to Individual Retirement Accounts or Certificate of Deposit (CD) accounts. However, transfers from CDs may be established in Section 3 below.

Select transfer type:

○ **One-way.** Only account 1 can transfer funds to account 2. With this option, you can transfer funds from an EverBank account you own (or are an authorized signer on) to another EverBank account.

Note: Transfers from your EverBank account to another client's EverBank account can only be made one way and only via the Telephone Banking System.

Name on account 1 ______ → Name on account 2 ______

Account number for account 1 ______ Account number for account 2 ______

○ **Two-way.** Accounts 1 and 2 can make transfers to and from each other. With this option, you can transfer funds to and from EverBank accounts you own or are an authorized signer on.

Name on account 1 ______ ↔ Name on account 2 ______

Account number for account 1 ______ Account number for account 2 ______

3. Set up, change, or cancel an internal transfer

○ **Set up a new transfer request** ○ **Change an existing transfer request** ○ **Cancel an existing transfer request**[1]

Fixed amount[2]: ______

Frequency[3]: ○ **One-time only** ○ **Weekly**[4] ○ **Monthly**[5] ○ **Quarterly**[6] ○ **Annually**[7]

Monthly interest[8] earned from a:

☐ **Checking Account** ☐ **Savings Account** ☐ **Money Market Account** ☐ **Certificate of Deposit Account**

Start: ○ **As soon as possible** ○ **Future date:** ______

End: ○ **When notified by account holder** ○ **Specific date:** ______

1. Requests to cancel a preauthorized transfer must be received at least 3 business days prior to the scheduled transfer date.
2. In the event there are insufficient funds in the account to make the transfer, please see your Account Terms, Disclosures and Agreements Booklet.
3. If a scheduled transfer is not on a Business Day then the transfer will be made on the next Business Day.
4. A weekly transfer will be made on the same day of each week following the selected start date.
5. A monthly transfer will be made on the same day of each month following the selected start date.
6. A quarterly transfer will be made on the same day every three months following the selected start date.
7. An annual transfer will be made on the anniversary of the selected start date.
8. Interest must be transferred when it posts, which is monthly or at maturity date. There is no fee for this transfer.

4. Signature

By submitting this form, you agree the transactions requested above are subject to the terms of your Account Terms, Disclosures and Agreements Booklet including, but not limited to the Electronic Fund Transfer Disclosures and Agreement, as applicable, and agree to be bound by such terms.

The undersigned agrees that we, EverBank, National Association ("EverBank"), in our sole discretion, may accept documents that you have signed and sent to us by electronic means, like fax, email, or other file transmittal processes we might offer. By sending us any such document by electronic means, the undersigned agrees that we may rely on it and on the signature, and that the document is binding on the signer even if the original signed document is not delivered to us.

Account holder **(Or Authorized signer, as applicable)** ______________________ Date ____________

5. Submit

The type of account you have with us will determine how you return the form so be sure to choose the appropriate option.

Personal account

Upload this form and any additional documentation so that we can move forward in the quickest and most secure way. Simply log in to your account at everbank.com and:

- From the **Statements & Documents** tab, select **Upload documents**
- Select **Files** you would like to upload
- Select **Folder** to upload files to and follow directions

Business account

The form-approving authorized signer can submit the completed form to us through BOB using their specific login credential by selecting the **Administration** tab, then **Communications**, then **Contact Us** and add the attachment(s). Alternatively, we require an authorized signer with a security code to call us at 1.855.563.3177 so we can set up secure delivery of your form via encrypted email. We're available weekdays from 8 a.m.–5 p.m. (ET).

For bank use only:

Verify client ____________ Date verified ____________ FC number ____________ Associate name **(Print first & last name)** ____________